

Law Clerk Program Spring/Summer 2025

To apply to any of the law clerk opportunities listed below, please submit this online form:

<https://forms.office.com/r/XXH9hqx3dM>

Questions may be directed to Christina Yang, General Counsel & Pro Bono Director, at cyang@ajsocal.org. Candidates seeking externship or other academic credit welcome to apply. These opportunities each come with a \$7,500 stipend.

Agency Description

Asian Americans Advancing Justice Southern California (AJSOCAL) is the nation's largest Asian American and Pacific Islander (AAPI) legal and civil rights organization and serves more than 15,000 individuals and organizations every year. Founded in 1983, AJSOCAL's mission is to advocate for civil rights, provide legal services and education, and build coalitions to positively influence and impact AAPIs and to create a more equitable and harmonious society. AJSOCAL seeks to serve the most vulnerable members of AAPI communities while also building a strong voice for civil rights and social justice. AJSOCAL is an Equal Opportunity Employer.

SAFE Law Clerk

The SAFE Project assists low-income and limited-English-speaking survivors of domestic violence with family law services, including helping them obtain restraining orders, child custody, and support orders, as well as family law related immigration relief including U Visas, Special Immigrant Juvenile Status (SIJS), relief under the Violence Against Women Act (VAWA), and, removal of conditions.

Qualifications include:

Successful completion of law school evidence and professional responsibility courses preferred. Experience working with domestic violence survivors or with low-income immigrant communities is preferred. Demonstrated commitment to public interest and prior non-profit experience also preferred. Experience working in an office setting or law office is helpful.

Duties may include, but are not limited to:

Provide support for casework, including, but not limited to: conducting interviews with prospective clients, follow-up with existing clients, preparing family law paperwork, drafting client declarations, and conducting limited legal research. Interns/law clerks will also perform certain administrative duties as needed. Duties may also include interpretation and translation work, based on the candidate's bilingual fluency.

Language Requirements:

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Bilingual fluency in English and one of the following languages strongly preferred: Mandarin, Korean, Japanese, Vietnamese, Thai, or a South Asian language (Hindi, Urdu, Gujarati).

Schedule Requirements:

For Spring 2025, seeking remote/hybrid law clerks for a minimum commitment of 15 hours/week for 10 weeks. For Summer 2025, seeking hybrid law clerks for a commitment of 40 hours/week for 10 weeks.

Compensation: \$7,500 stipend

Home Preservation Law Clerk

The Home Preservation ("HP") program provides assistance in homelessness prevention including eviction defense assistance, housing and discrimination issues, and community education that expands access to housing rights justice for low-income limited English proficient immigrants.

Qualifications include:

Successful completion of law school evidence and professional responsibility courses preferred. Experience working with housing/eviction issues with low-income immigrant communities is preferred. Demonstrated commitment to public interest and prior non-profit experience also preferred.

Duties may include, but are not limited to:

Provide support for casework, e.g., conducting interviews with prospective clients, follow-up with existing clients, preparing eviction paperwork, drafting client declarations, drafting demand letters to landlord, propounding and responding to discovery, and conducting limited legal research, along with limited administrative duties as needed. Duties may also include interpretation and translation work, based on the candidate's bilingual fluency.

Language Requirements:

Bilingual fluency in English and one of the following languages strongly preferred: Mandarin, Korean, Japanese, Vietnamese, Thai, or a South Asian language (Hindi, Urdu, Gujarati).

Schedule Requirements:

For Spring 2025, seeking remote/hybrid law clerks for a minimum commitment of 8 hours/week for 10 weeks. For Summer 2025, seeking hybrid law clerks for a commitment of 40 hours/week for 10 weeks. Strong preference for a hybrid law clerk who is willing to work out of our OC office in Anaheim regularly.

Compensation: \$7,500 stipend

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Orange County (OC) Immigration Project Law Clerk or Los Angeles (LA) Immigration Project Law Clerk

The Immigration Services at AJSOCAL assists immigrants nationally and locally who are seeking help with immigration relief such as DACA renewals, U Visa, VAWA, adjustment of status, representation in immigration court, and other forms of family-based immigration. The Immigration Services team hosts free workshops and information sessions accessible to community members across Los Angeles County, to assist undocumented immigrants for little to no cost. Immigration consultations are also available by appointment only.

Qualifications include: Experience working with immigrants or with low-income communities is preferred. Demonstrated commitment to public interest and prior non-profit experience also preferred.

Duties may include, but are not limited to: Provide support for casework, including, but not limited to: following up on intake calls, conducting interviews or immigration screenings with prospective clients, follow-up with existing clients, preparing immigration applications, drafting client declarations, and conducting limited legal research, along with limited administrative duties as needed. Duties may also include interpretation and translation work, based on the candidate's bilingual fluency.

Language Requirements: Bilingual fluency in English and an Asian language preferred but not required. Mandarin speakers highly preferred.

Schedule Requirements: Seeking hybrid interns for a commitment of 15-20 hours/week for 10 weeks. When in-person, should be able to go in office at our Anaheim office if you're an OC Immigration Law Clerk and in office at our Downtown Los Angeles office if you're an LA Immigration Law Clerk.

Compensation: \$7,500 stipend